

Republic of the Philippines
Department of Education
WESTERN VISAYAS – REGION VI
Duran Street, Iloilo City

Date

- First Notice
 Second Notice
 Third and Final Notice

Sir/Madam:

Per ocular inspection conducted in your school on _____, based on records file with this Office the following references marked x below must observed:

1. Approved Government Permit/Recognition
 Under Process Date Received: Division Level _____ Regional Level _____
2. Adequate school site
3. SEC/DTI registration
4. Ownership of school site in the name of the school/USUFRUCT/Deed of Donation / Leasehold Contract
5. Campus development and landscaping plans fully implemented/partially implemented/
6. Certificate of Occupancy
7. School administrator/teachers qualified
8. Curriculum is in accordance with DepED guidelines and standards
9. Adequate laboratory facilities/school services (guidance office, clinic (Medical & Dental), Etc.
10. Adequate library holdings/equipment/other facilities
11. Approved tuition and other school fees
12. Others

Immediate compliance is hereby enjoined

Very truly yours,

Cc:

School _____
Division Office _____